

Appendix 1

General Fund Earmarked Reserves

	Balance at 31st March 2012	Transfers out 2012/2013	Transfers in 2012/2013	Balance at 31st March 2013	Transfers out 2013/14	Transfers in 2013/2014	Balance at 31st March 2014
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Commutation and Feasibility	287	-120	0	167	-41	0	126
Benefits Reserve	272	0	208	480	-274	51	257
Local Plan	442	-34	73	481	-119	0	362
Historic Buildings	14	0	0	14	-14	0	0
Land Charges	51	-20	233	264	-45	0	219
Pensions Contributions	49	0	0	49	0	85	134
Building Control	134	0	0	134	-134	0	0
Waste Management Reserve	243	0	74	317	-54	0	263
ICT Reserve	253	-41	0	212	0	0	212
Project Management/Master plan	333	0	0	333	-130	0	203
Shared Services Reserve	74	0	0	74	-74	0	0
Housing and Planning Delivery Grant	172	-43	0	129	(68	0	61
Flexible Working	15	0	0	15	-15	0	0
Freedom of Information Act Training	3	-3	0	0	0	0	0
New Performance Improvement Set	10	-2	0	8	-8	0	0
Housing Energy Certificate Training	11	0	0	11	-11	0	0
Finance Capacity Fund	22	0	0	22	-22	0	0
Priority Improvement Fund	70	-70	0	0	0	0	0
Workforce Strategy	3	0	10	13	0	0	13
Elections	62	0	25	87	0	0	87
Grounds Maintenance Machinery Replacement	75	-16	25	84	-25	0	59
Transformation	50	0	0	50	-21	0	29
Relocation Reserve	317	-326	346	337	-406	170	101
Future Capital Projects	611	-611	0	0	0	0	0
Modern.Gov Reserve	2	0	0	2	-2	0	0
Greenfields Reserve	19	0	0	19	-19	0	0
Special Expenses	48	-74	177	151	-8	175	318
Carry Forwards	136	-136	139	139	-139	217	217
Hub Future Rental Management	250	0	0	250	-85	750	915
Business Rates Pooling	0	0	110	110	0	60	170
Leisure Centre	0	0	1,353	1,353	-27	1,325	2,651
Community Safety	0	0	3	3	-3	0	0
Troubled Families	0	-30	90	60	-30	0	30
Hinckley Club for Young People	0	0	5	5	0	0	5
Development Control	0	0	40	40	-40	0	0
Customer Services	0	0	0	0	-11	-11	0
Market Income management	0	0	0	0	0	15	15
Car Parking Income	0	0	0	0	0	25	25
Total Earmarked Reserves	4,028	-1,526	2,911	5,413	-1,824	2,884	6,472

Appendix 2

Revenue Carry Forward Requests

Ref	Cost Centre Name	Detailed code name	Reserves	General Fund	HRA	Details
			£	£	£	
1	Neighbourhood Wardens	Hired & Contracted Services		2,689		Replacement CCTV camera that was ordered in Jan 14 with agreement to construct by March 14 , but now due to arrive late April.
2	Anti Social Behaviour - LAA	Minor projects		280		External area based grant funding to be spent on specifically on Community Safety
3	Community Safety	Hired & Contracted Services		4,000		Delay in purchase of cameras planned for ASB hotspot areas
4	Community Safety	Printing & Stationary		1,000		Delay in printing of domestic abuse literature in relation to Endeavour projects
5	Community Safety	Sentinel		750		Budget for Sentinel development
6	Asset Management	Asset Management		12,490		Budget for essential work to the roof at St. Mary's School. Due to the health & safety implications of the work it was arranged for out-of-term time – the nearest suitable date being Easter 2014. The work was originally programmed for 2013/2014 and budget was reserved to cover the full cost.
7	Planning Policy	Earl Shilton & Barwell SUE	58,986			Action Plan could not be completed in 2013/2014 due to delays with a Planning Inspectorate appointment
8	Planning Policy	Gypsy & Traveller Needs Assessment		10,070		Underspend in 2013/2014 whilst LDF guidance issued. Budget to be used for additional consultation in order to meet government guidance
9	Community Infrastructure Levy	Consultancy Fees		4,070		Group project with other districts delayed but likely to be needed next year

Ref	Cost Centre Name	Detailed code name	Reserves	General Fund	HRA	Details
			£	£	£	
10	E Shilton Masterplan Growth Pt	Consultancy Fees		4,050		Underspend in 2013/2014 whilst LDF guidance issued. Budget to be used for additional consultancy support in order to meet government guidance
11	Planning Policy	Site Allocations & Generic Development	64,213			Not possible to complete all work in 2013/2014 due to delays in preparing the DPD
12	Development Control - Enforcement	Salaries		13,260		Planning Enforcement Team only had one post filled in 2013/2014 instead of two, generating a large back-log of work. Request to use 2013-14 underspend to pay for additional hours in 2014-15 to clear backlog.
13	Development Control - Appeals	Sketchley Brook s106		25,000		S106 scheme required developer to provide affordable housing. Budget set aside to fund any legal costs associated with the defence of any claim against the council.
14	Development Control - Applications	Remote Access		2,340		To pay bi-annual fobs costs next year. No renewals occurred in year.
15	Development Control - Enforcement	Legal Fees		19,041		Inquiry for Good Friday gypsy site planning appeal delayed to June 2014
16	Development Control - Appeals	Legal Fees		9,771		Underspends in year requested to carry forward to defend the Council's interests for 3 appeals likely to occur next year relating to Barlestone, Hinckley &
17	Development Control - Enforcement	Hired & Contracted Services		3,000		Direct action to replace windows at a residential property that is causing considerable problems for local community.
18	Internal Audit	Audit fees		2,580		10 Audit days unused in 2013-14 to be used for 2014-15 Audit plan.

Ref	Cost Centre Name	Detailed code name	Reserves	General Fund	HRA	Details
			£	£	£	
19	Civic Budgets	Various		8,757		Request to carry forward the balance outstanding on the Mayors Budgets due to the mayoral year being different from the financial year
20	Hinckley Parks (SEA balances)	Parks tree works		3,684		This relates to tree works in the cemeteries (£3,006) and parks (£3,684) which were due in 2013/2014 but could not be completed due un-programmed work load.
21	Hinckley Cemetery (SEA balances)	Cemeteries Tree work		3,006		
22	Development Control - Applications	Hired & Contracted Services		4,810		Delayed appeals have prevented consultancy spending relating to Barlestone, Hinckley & Market Bosworth
23	Development Control - Applications	Consultancy Fees		5,556		
24	Development Control - Applications	Barwell SUE - legal fees		27,660		Delays in s106 work but required in 2014/2015
25	Mobile Speed Cameras			2,048		Delay in purchasing of mobile speed cameras
26	Fee Earning Building Inspection	Salaries		5,194		Vacancy - to be used for temporary post in 2014/2015 whilst OWBC shared service contract is considered further
27	Fee Earning Building Inspection	Computer Software Maintenance & Upgrade		10,067		Various supplies and services underspends - to be used (following virement) to fund temporary post as above
28	Staffing Restructure	Severance pay		32,249		Severance Pay budget unspent in 2013/2014 but may be required to fund restructures in 2014/2015
29	Neighbourhood Improvement Fund	Other			4,278	Delays in agreeing budget at the start of the year meant that the project could not be completed in 2013/2014. Funding necessary for continuation of the estate management function.

Ref	Cost Centre Name	Detailed code name	Reserves	General Fund	HRA	Details
			£	£	£	
30	Supervision & Management General	Other			3,755	Delay in setting up New Resident Groups. Now there are a large number of tenants involved which require training & resources to deliver tenant improvement projects these groups can be implemented in 2014/2015
31	Supervision & Management General	Contributions to Other bodies			3,300	Tenancy funding work required in 2014/2015
32	Responsive Repair	Specialist General			100,000	In order to manage the contractor deficit in 2013/2014, elements of non priority work has been deferred. This underspend will allow this work to be cleared on a timely basis in Q1.
	TOTAL		123,199	217,422	111,333	

Appendix 3

Unapplied Income – Carry forward requests

Ref	Cost Centre Name	Detailed code name	Unapplied Grants (General Fund)	Unapplied Grants (HRA)	Detail
			£	£	
1	Homelessness - General	Universal Credit Preparation	7,982		Grant to be used for salary costs when Universal Credit transition is confirmed
2	Comm Safety Partnership Delivery Grp	Contributions to other bodies	9,015		External income from BCU fund to be spent on specifically on Community Safety initiatives
3	Anti Social Behaviour - LAA	Minor projects	7,263		External Area Based Grant funding to be spent on specifically on Community Safety initiatives
4	CSP funding - seasonal	Minor projects	1,817		External income from PCC - ring fenced for seasonal campaigns
5	CSP funding - mental	Minor projects	2,000		External income from PCC - ring fenced for managing mental health
6	CSP funding - safety	Minor projects	1,319		External income from PCC - ring fenced for safety crew work
7	CSP funding - junior	Minor projects	327		External income from PCC - ring fenced for ASB work
8	Planning Aid - Neighbourhood Planning	NDP - Burbage	5,000		DCLG grant ring fenced for Neighbourhood Development Plans
9	Planning Aid - Neighbourhood Planning	NDP - Clarendon	1,231		DCLG grant ring fenced for Neighbourhood Development Plans
10	E Shilton Masterplan Growth Pt	Consultancy Fees	25,200		Government grant for development of SUE. Will be spent on consultancy support for future application

Ref	Cost Centre Name	Detailed code name	Unapplied Grants (General Fund)	Unapplied Grants (HRA)	Detail
			£	£	
11	Positive Activities for Young People	Positive Activities	12,580		The project is working on calendar years and not financial and therefore allocation will be spent in 2014/2015
12	515 Fund	Positive Activities	48,410		Funded provided for project spanning a 3 year period
13	Play Programme	Positive Activities	5,240		Funded provided for project spanning a 3 year period
14	Elections	Individual Electoral Registration (IER)	531		Individual Electoral Registration (IER) Cabinet Office funding. Restricted for use on implementing IER going forward
15	Physical Activity	Salaries	12,200		LCC grant for Sport & Physical Activity Commissioning - to fund salary costs in 2014/2015
16	Sportivate	Contributions to other bodies	55		LCC grant for Sportivate - underspend from 2013/2014 to be resolved in 2014/2015
17	GP Exercise Referral Scheme	Hired & Contracted Services	10,350		LCC grant received in 2013/2014 to be used over a number of years
18	Sports Development	Salaries	1,130		External funding received to fund Legacy Maker post until August 2014
19	Health & Well Being Partnership	Minor projects	21,750		Funding from LCC for various ongoing projects
20	Community Planning	Community Race Relation Forum	480		External contribution to the which should be ring-fenced for Forum spending activities
21	ICT Business Support Operations	Contributions from Outside Bodies	7,131		EU INSPIRE funding received for tailoring of sustainability information. To be implemented in 2014/2015
22	Environmental Health	Legal Fees	8,250		Income received from settlement of prosecution of Mallory Pak minus costs incurred in 2013/2014

Ref	Cost Centre Name	Detailed code name	Unapplied Grants (General Fund)	Unapplied Grants (HRA)	Detail
			£	£	
23	Rent Allowances	IT Costs	14,525		Data sharing and transitional relief funding. Work ongoing whilst welfare reform takes place.
24	General Grants	Community Right to Bid	7,860		No applications received in 2013/2014
25	General Grants	Community Right to Challenge	8,542		No applications received in 2013/2014
26	S & M Control Centre	Other		30,000	Additional Supporting People grant received which will be used to cover reduction in funding in 2014/2015
27	Private Sector Housing	Other	8,637		Renovation grant reimbursements received that will be spent on future projects.
28	s106	s106	6,254		s106 received in year for projects in 2014/2015
29	RGF Funding	-	10,534,000		RGF funding received in advance for works on A5 and substation.
	TOTAL		10,769,079	30,000	

Appendix 4

Housing Revenue Account Earmarked Reserves

	Balance at 31st March 2012	Transfers out 2012/2013	Transfers in 2012/2013	Balance at 31st March 2013	Transfers out 2013/14	Transfers in 2013/2014	Balance at 31st March 2014
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Piper Balance	126	0	11	137	-12	10	135
Communal Furniture	4	0	0	4	0	0	4
Housing Repairs Account	472	-230	0	242	0	241	483
Regeneration Reserve	0	0	2,834	2,834	-389	1,940	4,385
Repayment Reserve	0	0	0	0	0	1,900	1,900
Pension Contributions	0	0	0	0	0	29	29
Carry forward Reserve	0	0	34	34	-34	111	111
Total HRA Earmarked Reserves	602	-230	2,879	3,251	-435	4,231	7,047

Appendix 5

Capital Carry Forward Requests

Ref	Scheme	Carry forward request £	Detail
1	Leisure Centre	13,852	Budget for consultants fees to be paid in 2014/2015 following contract award
2	Private Sector Leasing	60,000	Budget relates to contribution for phase 2 of works which have been deferred to 2014/2015
3	Disabled Facilities Grant	156,828	Delays in receiving occupational health assessments have created slippage in spend. Process has now been reviewed. There is a strong commitment to spend funding ahead of changes to allocation methods going forward
4	Minor Works Grants	20,000	Alternative Public Health and Government (DECC) funding has been used to finance works in year.
5	Fuel Poverty Capital Fund	404,250	Funding received by HBBC as the accountable body in 2013/2014. Some delays have occurred with schemes in neighbouring districts. All funds must be
6	Green Deal Capital Fund	25,940	
7	Resurfacing Car Parks	12,588	Delays in procurement process. Works commenced in February 14
8	RGF - Primary Substation	2,475,155	Under spend due to programme changes following allocation of Pinchpoint funding and associated impact on tender progress for main contractor and sub station
9	RGF - Site off A5	572,918	
10	Rural Broadband	58,000	Delay in confirmation from LCC as to when money would be released. Scheme now committed across the County.
11	Borough Improvements	2,828	Carry forward relates to that budget committed for works at year end. Remainder (approx £5k) released as saving.
12	Shop Front Improvements Barwell	6,698	Discussions ongoing with shop owners on when the fund is required.
13	Richmond Park Play Area	6,219	Delay in reinstatement works to pitches due to ground conditions. Work to commence in summer 2014.

Ref	Scheme	Carry forward request £	Detail
14	Burbage Common	28,896	Delays due to adverse weather conditions - Works should be completed by July 2014
15	Memorial Safety Programme	2,435	Ongoing works required in 2014/2015
16	Parish & Community Initiatives	16,488	Carry forward relates to awards where Council is awaiting confirmation that works have been completed before release of grant.
17	Refuse Collection Vehicle	75,000	Some difficulties encountered sourcing vehicle with correct specification. Monies to be spent in 2014/2015
18	Financial Systems	8,706	Budget required to procure Estates modules within asset management system.
19	Asset Management Enhancement Works	33,699	Budget for cemetery works which have been delayed due to capacity. Work to commence in 2014/2015
20	Council Office Relocation	22,442	Balance to be carried forward to yr14/15 to complete essential masonry and roofing repairs at Ashby Road Cemetery.
21	Depot Relocation	10,264	Budget required for any minor works after the defects period
22	Argents Mead Demolition	81,815	Argents Mead and Depot Demolition - Work to be completed by May 2014
23	Depot Demolition	41,071	
24	General Renewal -Extensions	28,172	Microsoft update deferred to 2014/2015 to allow time for Hub relocation
	TOTAL	4,164,264	